

REGULAR CITY COUNCIL MEETING MINUTES
2:00 P.M., Monday, February 13, 2012
City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:00:58 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:01 p.m.

2. Roll Call (Time: 2:01:08 p.m.)

Mayor Geno Martini, Council Members Julia Ratti, Ed Lawson, Mike Carrigan, Ron Schmitt, Assistant City Manager Steve Driscoll, City Attorney Chet Adams, and City Clerk Linda Patterson, PRESENT. Council Member Ron Smith, ABSENT.

Staff Present: Steve Keefer, Andy Flock, David Bruketta, John Martini, Kim Laber, Tim Thompson, Jeff Cronk, Brian Cason, Jon Ericson, Jim Rundle, Chris Cobb, Dan Marran, John Martini, Armando Ornelas, Tracy Domingues, Adam Mayberry, Teresa Gardner, and Donna DiCarlo.

Invocation Speaker: (Time: 2:01:22 p.m.)

The invocation was given by President Rajan Zed from Universal Society of Hinduism.

Pledge of Allegiance (Time: 2:03:54 p.m.)

The Pledge of Allegiance was led by Council Member Ed Lawson.

Comments from the Public (Time: 2:04:26 p.m.)

None

Approval of the Agenda (Time: 2:02:16 p.m.)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Lawson, seconded by Council Member Schmitt, to approve the agenda as posted. Council Members Ratti, Lawson, Carrigan, Schmitt, YES. Council Member Smith, ABSENT. Motion carried.

3. Recommendation to Approve Minutes of January 9, 2012 and January 23, 2012
Consideration and possible approval of the minutes of the Regular Sparks City Council meetings for January 9, 2012, and January 23, 2012 (Time: 2:01:52 p.m.)

A motion was made by Council Member Lawson, seconded by Council Member Carrigan, to approve the minutes of the Regular Meetings of January 9, 2012 and January 23, 2012. Council Members Ratti, Lawson, Carrigan, Schmitt, YES. Council Member Smith, ABSENT. Motion carried.

4. Announcements, Presentations, Recognition Items and Items of Special Interest

4.1 Proclamation - Eye Glass Collection Month (Time: 2:06:01 p.m.)

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Mayor Martini read a proclamation naming February as Eye Glass Collection Month in recognition of the members of the District 46 Lions Club and the work they do to assist the visually impaired. Eye glass collection boxes will be located in businesses throughout Sparks. The Proclamation was accepted by a representative from the Lions Club.

4.2 Presentation and update by the Sparks Citizens Advisory Committee (SCAC) (Time: 2:10:05 p.m.)

SCAC Chairman Eddie Bonine presented an update of the SCAC accomplishments including the special assignment in February of 2011 to assist in the process of identifying essential city services for the FY2011-2012 budget year. The SCAC had city department presentations to increase awareness of city services, surveyed constituents, and had town hall meetings. In addition, SCAC hosted a workshop reviewing ward maps.

Elections of officers for this year include Eddie Bonine, Chairman; Lorraine Scherer, Vice-Chair and Jack Byrom, Secretary. A State of the City presentation from Tracy Domingues, Parks and Recreation Director, was held in January 2012 and the committee would like to schedule additional presentations/updates from Shaun Carey, City Manager on the city's budget in March; and Steve Driscoll, Assistant City Manager, on Shared Services in June. Adam Mayberry, Community Relations Manager, will determine necessary steps to add a student member to the SCAC, in addition to the current membership. Council Member Carrigan suggested an agenda item be included at the last meeting of February to add a student position.

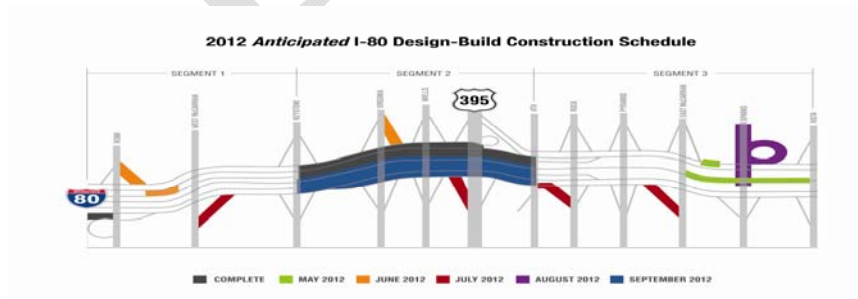
4.3 Presentation on I-80 Robb Drive to Vista Boulevard Design Build Project (Time: 2:20:45 p.m.)

Mr. Jeff Lerud from the Nevada Department of Transportation (NDOT) reviewed the I-80 Project as outlined below:

I-80 Robb Drive to Vista Boulevard - Design-Build Project

Presentation Goals

- Provide project update
- Review 2011 accomplishments
- Review 2012 construction
- Address concerns and answer questions
- Project Update



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2011 Accomplishments

- 3 miles of new concrete westbound
- Drainage improvements
- Widening from McCarran Ave. to Vista Blvd.
- Intelligent Transportation System
- Ramp meters
- Sparks Blvd. loop ramp preparation
- Early landscape and aesthetic improvements
- Web site with live traffic cameras

Truckee Meadows Crossroads

- Gateways
- Monuments
- Sound wall treatments
- Tank farm screens
- Vegetation

2012 Timeline

- Switch Traffic - *March*
- Construction
- Open I-80 westbound & eastbound - *September*
- Landscape and Aesthetics - *October*
- Project Complete - December 2012

Maintenance of Traffic

- Two lanes each direction between Keystone Ave. and Fourth St.
- Long term (March to September) ramp closures at:
 - I-80 eastbound Wells Ave. on and off-ramps
 - I-80 eastbound Fourth St. off-ramp
 - I-80 westbound Fourth St. on-ramp
 - Center St. I-80 eastbound on-ramp (3 weeks)
- Extensive outreach and one-on-one meetings with stakeholders and businesses

Upcoming

- Complete I-80 eastbound concrete paving from Fourth St. to Keystone Ave.
- Complete widening from E. McCarran Blvd. to Vista Blvd.
- Construct Sparks loop ramp
- Resurfacing E. McCarran Blvd. eastbound off-ramp
- Widen Rock Blvd. eastbound off-ramp
- Geometric improvements from I-80 eastbound to Southbound US 395
- Resurfacing W. McCarran Blvd. eastbound on-ramp
- Widen Robb Dr. westbound off-ramp

Jeff Lerud, PE, NDOT PM, 888-7589; jlerud@dot.state.nv.us

Matt Franz, Design-Builder DPM, 352-1908; matt.franz@gcinc.com

Council Member Carrigan requested clarification on the project at 395N to 80E and Mr. Lerud will have to find out.

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Council Member Lawson asked about the enforcement of ramp meters, Mr. Lerud said it will be increasing. Council Member Lawson also asked about 80E to 395S congestion and Mr. Lerud said another lane will be added west of Keystone, going through the 395S off-ramp.

5. Consent Items (Time: 2:32:13 p.m.)

A motion was made by Council Member Carrigan, seconded by Council Member Ratti, to approve Consent Items 5.1 through 5.6. Council Members Ratti, Lawson, Carrigan, Schmitt, YES. Council Member Smith, ABSENT. Motion carried.

5.1 Report of Claims and Bills approved for payment and appropriation transfers for the period December 22, 2011 through January 25, 2012

An agenda item from Finance Manager Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

5.2 Consideration and possible approval for a five (5) year contract in the amount of \$74,865.00 to Siemens Energy Inc. to perform yearly preventative maintenance on the four (4) Turblex blowers located at the Truckee Meadows Water Reclamation Facility (TMWRF)

An agenda item from Acting Plant Manager David Bruketta recommending the City Council approve a five (5) year contract to perform yearly preventative maintenance on Turblex blowers at TMWRF. The preventative maintenance is needed to ensure that the blowers are running at optimal efficiency and to avoid costly reactive repairs. The preventative maintenance program includes an inspection of the blower mechanical equipment, inspection of blower instrumentation and controls and onsite training of operators. This will keep on-site personnel knowledgeable of the equipment and help ensure blower operation continues at peak operating efficiency, which will maximize power savings. \$93,650.00 in appropriations is contained in the Fiscal Year 2011 – 2012 TMWRF operating budget for Contracts for Maintenance & Repair.

5.3 Consideration and possible approval for a contract in the amount of \$75,524.00 to R & C Valve Repair, Inc. to perform preventative maintenance and repairs to the three centrifuge back drives located at the Truckee Meadows Water Reclamation Facility (TMWRF)

An agenda item from Acting Plant Manager David Bruketta recommending the City Council approve a contract to perform preventative maintenance and repairs to the three centrifuge back drives located at TMWRF. This service is needed to ensure the centrifuges are running at optimal efficiency in order to reduce biosolids hauling costs to the landfill. Maintenance on the three back drive units is past due. TMWRF operations staff has begun to experience problems with being able to properly set up the back drives to achieve optimal efficiency. The end result is additional water is contained in the biosolids that is then hauled to the landfill. The additional water content translates in to additional hauling costs and tipping fees at the Lockwood landfill. Another benefit of performing preventative maintenance on each of the back drive units is that minor issues can be addressed before more expensive reactive repairs are needed. \$825,647.09 in appropriations is contained in the Fiscal Year 2011 – 2012 TMWRF operating budget for Professional Services.

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5.4 Consideration and possible approval of reimbursement to the City of Reno in the amount of \$75,459.24 for Sparks' share of a bid awarded to Intec Solutions to supply three (3) nitrification drives for the Truckee Meadows Water Reclamation Facility (TMWRF)

An agenda item from Acting Maintenance Manager Kim Laber recommending the City Council approve reimbursement to the City of Reno for Sparks' share of a bid to purchase nitrification drives for TMWRF. These new drives have modular components that would allow TMWRF electrical/instrumentation staff to make repairs from warehouse stock within hours of a component failure. Standardization of all the major drives at TMWRF would allow for reduced equipment down time and ease of equipment repairs in the event of a failure. Maintenance of permit related redundant equipment is paramount to TMWRF meeting its goals of protecting the public health, safety and welfare of the community.

The City of Reno will administer the contract and will be reimbursed for a portion of the costs by the City of Sparks through the Sparks – Reno cost sharing agreement for TMWRF. The City of Reno and the city of Sparks share the cost for this project based on their ownership of TMWRF, which is 68.63% for Reno and 31.37% for Sparks. Based on the ownership percentages, Reno's share is \$165,086.62 and Sparks share is \$75,459.24.

\$78,425.00 of appropriations has been set aside in the approved 5 – Year Capital Improvement Plan (CIP) for the City of Sparks under TMWRF Filtration & Denitrification Inspection & Rehabilitation Project

5.5 Consideration and possible approval to award Nevada Seal and Pump a contract in the amount of \$35,145.00 to supply a counter- clockwise impeller for a 20 inch Fairbanks Morse Raw Sewage Pump

An agenda item from Acting Maintenance Manager Kim Laber recommended the City Council award a contract to supply a counter- clockwise impeller. TMWRF is currently performing preventative maintenance on all four raw sewage pumps and electric motors and replacement parts are needed to complete this project. Staff has determined that preventative maintenance needs to be performed on all four raw sewage pumps and 500 horse power electric motors. One clockwise and one counter-clockwise impeller are normally in TMWRF's inventory to handle emergency repairs and routine replacement. Lead time to acquire replacement impellers is from three (3) to five (5) months. Due to the importance of the pumps to meet discharge requirements spare impellers are maintained in TMWRF's inventory. Staff has used the counter-clockwise impeller from stock while performing preventative maintenance on the pumps and a replacement is needed to replenish TMWRF's inventory. \$302,135.83 in appropriations remain in the TMWRF operating budget for capital acquisition and use during Fiscal Year 2011-2012.

5.6 Consideration and possible approval of an Intrastate Interlocal Contract between the State of Nevada Acting By and Through Its Department of Health and Human Services (DHHS), Division of Mental Health and Developmental Services (MHDS), Northern Nevada Adult Mental Health Services (NNAMHS) and the City of Sparks, Police Department for the Mobile Outreach and Safety Team (MOST)

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An agenda item from Chief of Police Steve Keefer recommending the City Council approve a contract for the Mobile Outreach and Safety Team (MOST). The Sparks Police Department would like to formally partner with Northern Nevada Adult Mental Health Services through the Mobile Outreach and Safety Team to provide a service to the citizens of Sparks who have mental health issues or are in crisis. The Police Department intends to have a MOST team member (there are two) ride along with Sparks officers on a scheduled basis, perhaps one to two days per week. The duties of a MOST team member include: assessment and initiating a legal hold if necessary; providing basic referral services; follow-up on clients who need more than one contact; outreach to those that are not engaged with mental health services; collecting and compiling data; and educating the community on the benefits of MOST. While working with Sparks Police officers, MOST members are essentially a civilian ride along, and they operate under their own policies and procedures. There is no financial impact to the city.

6. General Business

6.1 Consideration and possible approval of Bid #11/12-013, PWP #WA-2012-92, C Street Garage Rehabilitation Project, Base Bid, Alternate #1, and Alternate #2, to Q & D Construction, Inc., in the total amount of \$574,000 (Time: 2:32:57 p.m.)

Chris Cobb, Capital Project Manager said 7 bids were received, 6 were deemed non-responsive by staff due to specifications and/or not meeting the new guidelines by NRS. Q & D's bid is below the engineer's estimate and within the city's budget. Staff is recommending award of the base bid, as well as alternate 1 and 2. The base bid includes sealing the 3rd floor (top level) with a two coat thin bonded polymer overlay (TBPO) system and the remaining three floors will receive a deck sealer with sand broadcast and TBPO system in turning areas as designated on the plans. All areas where the TBPO system is installed will have to be ground down and thoroughly cleaned prior to application. All exterior stairs will receive deck sealer with a sand broadcast. The existing drainage system and wheel stops will be upgraded and repaired and there will be some painting of various locations of the existing deck. During design there was also concern with the glass that enclosed the police substation on the ground floor of the structure. This was a safety concern for the police department so included in this bid is replacement of the glass with metal composite wall panels.

Alternate #1 will be to apply the two coat thin bonded polymer overlay system on the entire 2nd floor in lieu of using the standard deck sealer with sand broadcast. Alternate #2 is to apply the full two coat TBPO system to the 1st floor in place of the standard deck sealer and sand broadcast. Accepting Alternate #1 and #2 will greatly extend the life of the parking garage and do a much better job of protecting the post tension tendons.

\$600,000 in appropriations is contained in the 2011/2012 Capital Improvement Plan.

Council Member Carrigan is concerned that bids are being eliminated because of bidders not following the self-listing rule. Contracts Manager Dan Marran explained the city's efforts to educate the bidders.

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A motion was made by Council Member Lawson, seconded by Council Member Carrigan, to approve Bid #11/12-013, PWP #WA-2012-92, C Street Garage Rehabilitation Project, Base Bid, Alternate #1, and Alternate #2, to Q & D Construction, Inc., in the total amount of \$574,000. Council Members Ratti, Lawson, Carrigan, Schmitt, YES. Council Member Smith, ABSENT. Motion carried.

6.2 Consideration and possible approval of the Fire Station #4 Sewer Main Project, Bid No. 11/12-017, PWP-WA-2012-108 to A & K Earth Movers, Inc., in the amount of \$130,500 (Time: 2:42:23 p.m.)

Chris Cobb, Capital Projects Manager, said 9 bids were received, the lowest bid was determined to be non-responsive due to the self list rule; however, the next lowest bid from A & K Earth Movers, a responsive, qualified bidder, is within the city's budget. This project will replace the existing sewage lift station serving Fire Station #4 with a gravity sewer main connecting to the sewer interceptor in Disc Drive.

The approved budget for the Fire Station #4 Lift Station Rehabilitation Project in the FY12 CIP is \$100,000. The remaining \$30,500 will be moved from the Lyyski Sewer Rehabilitation Project which has been completed and has come under-budget.

A motion was made by Council Member Carrigan, seconded by Council Member Lawson, to approve of the Fire Station #4 Sewer Main Project, Bid No. 11/12-017, PWP-WA-2012-108 to A & K Earth Movers, Inc., in the amount of \$130,500. Council Members Ratti, Lawson, Carrigan, Schmitt, YES. Council Member Smith, ABSENT. Motion carried.

6.3 Consideration and possible acceptance of an Office of Traffic Safety Electronic Crash Reporting Equipment Grant (Time: 2:44:04 p.m.)

Steve Keefer, Chief of Police, requested acceptance of a grant that will provide crash data retrieval, citation and traffic accident reporting, and save labor costs.

The Office of Traffic Safety has offered a fixed deliverables grant that will purchase enough equipment to outfit 13 Sparks Police Officers with e-crash/e-citation collection capabilities. The total cost will be approximately \$24,000, and is divided into 2 grants. This agenda item is for the first of those grants, in the amount of \$14,016.

A motion was made by Council Member Lawson, seconded by Council Member Schmitt, to accept an Office of Traffic Safety Electronic Crash Reporting Equipment Grant. Council Members Ratti, Lawson, Carrigan, Schmitt, YES. Council Member Smith, ABSENT. Motion carried.

6.4 Consideration and discussion of approving a letter addressed to the Legislative Commission's Subcommittee to study the allocation of money distributed from the local government tax distribution account (Time: 2:47:41 p.m.)

Community Relations Manager Adam Mayberry, explained the purpose of the Legislative Commission's subcommittee, referred to as C-Tax committee, as formed by AB71, is to look at the distribution formulation of C-Tax. In February 2013, this committee could make suggestions

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or recommendations for changes to C-Tax to the Legislature. Chairperson Marilyn Kirkpatrick, requested all cities and counties submit a summary of issues and concerns with C-Tax.

Jeff Cronk, Financial Services Director, outlined the 3 areas of concern with the C-Tax formula; 1) if any changes are being considered, keep local governments revenue neutral; 2) focus on going forward, i.e. urban growth; 3) simplify the process.

Council Member Schmitt asked if there are specific proposals regarding the 15 rural counties. Jeff Cronk responded that the Legislative Counsel Bureau provided the history on how C-Tax evolved, and Mr. Cronk believes everything will be on the table. Sparks has approximately 25% of the population and receives approximately 12% of the tax.

Council Member Ratti recommends an introductory paragraph regarding the inability to sustain services in the current system; noting the changes from primarily residential to adding more business. Mr. Cronk agrees and intends to present that case throughout the process.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to approve the letter addressed to the Legislative Commission's Subcommittee with the addition of stronger language regarding the needs the City is facing, emphasizing the percentage of sales tax received versus the percentage of population that we represent. Council Members Ratti, Lawson, Carrigan, Schmitt, YES. Council Member Smith, ABSENT. Motion carried.

6.5 Consideration and possible adoption of Resolution #3214 supporting a coordinated and cooperative multijurisdictional approach to transportation improvements in northern Nevada and trans-sierra communities (Time: 2:59:27 p.m.)

John Martini, Assistant Community Services Director, introduced Carl Hasty, District Manager of the Tahoe Transportation Agency. Mr. Hasty discussed the economic and transportation corridor ties in the region and how that leads us to work collaboratively to achieve goals. It is important to have a unified voice for transportation from local governments while working together with RTC to address investment in transportation infrastructure. Council Member Lawson thought this effort would be addressing inter-local work with California and Nevada and Mr. Hasty confirmed that intent and explained that the current effort is in developing a concept and expressing interest. Council Member Ratti asked if there is any anticipated impact to city staff. John Martini believes this Resolution is a statement of support as a city. City staff currently works with RTC. A coalition for federal funding would be beneficial in the event we are successful in winning the Olympics. The Resolution does not obligate staff resources and staff supports the coordinated efforts.

Council Member Schmitt said he supports the intent but is concerned about the potential of an additional government agency being formed from this effort. He also said he would want any request for federal funding discussed with the Sparks City Council. Mr. Hasty said he is not seeking an additional agency, it is a collaborate effort of existing entities.

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City Attorney Chet Adams stated a Resolution is a non-binding declaration of intent and would not obligate the city to anything.

A motion was made by Council Member Ratti, seconded by Council Member Schmitt, to adopt of Resolution #3214 supporting a coordinated and cooperative multijurisdictional approach to transportation improvements in northern Nevada and trans-sierra communities. Council Members Ratti, Lawson, Schmitt, YES. Council Member Carrigan, NO. Council Member Smith, ABSENT. Motion carried.

6.6 First reading and possible discussion of CA-1-12 Bill No. 2639, An ordinance by the City of Sparks amending Title 20 of the Sparks Municipal Code to establish mobile vendor standards and providing other matters properly relating thereto (Time: 3:13:37 p.m.)

City Clerk Linda Patterson read the Bill by title; the 2nd reading was scheduled for the February 27, 2012 Council meeting. Armando Ornelas, City Planner, stated this amendment is very similar to the City of Reno ordinance.

6.7 First Reading, consideration and possible discussion on Bill No. 2640, CA-2-12, an Ordinance amending Title 20 of the Sparks Municipal Code to change the expiration date related to the cessation of a use established by a Special Use Permit from six (6) months to two (2) years, and providing other matters properly relating thereto (Time: 3:15:36 p.m.)

City Clerk Linda Patterson read the Bill by title; the 2nd reading was scheduled for the February 27, 2012 Council meeting.

6.8 FIRST READING and possible discussion of Bill No. 2641, PCN11034 – A request to change the existing zoning on a property approximately 0.18 acres in size from Residential Single Family (R1-6) to Professional Office (PO) located at 924 Pyramid Way (Time: 3:16:11 p.m.)

City Clerk Linda Patterson read the Bill by title; the 2nd reading was scheduled for the February 27, 2012 Council meeting.

7. Public Hearing and Action Items Unrelated to Planning and Zoning

None

8. Planning and Zoning Public Hearings and Action Items

None

9. Comments

9.1 Comments from City Council and City Manager (Time: 3:16:42 p.m.)

Mayor Geno Martini congratulated City Attorney Chet Adams for being recognized by Cambridge Who's Who as the 2011 Professional of the Year representing the Municipal Law Industry.

9.2 Comments from the Public (Time: 3:16:46 p.m.)

Cathy Brandhorst presented a public comment.

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10. Adjournment (Time: 3:20:50 p.m.)

Mayor

City Clerk

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